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3 October 2018

## **West Sussex Health and Wellbeing Board**

A meeting of the committee will be held at **2.00 pm** on **Thursday, 11 October 2018** at **Ashurst Room, Charis Centre, Town Barn Road, Crawley RH11 7EB.**

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### **Agenda**

2.00 pm      1.      **Chairman's Welcome**

2.01 pm      2.      **Declaration of Interests**

Members and officers must declare any pecuniary or personal interest in any business on the agenda. They should also make declarations at any stage such an interest becomes apparent during the meeting.

Consideration should be given to leaving the meeting if the nature of the interest warrants it; if in doubt contact Democratic Services before the meeting.

2.03 pm      3.      **Urgent Matters**

Items not on the agenda that the Chairman of the Board is of the opinion should be considered as a matter of urgency by reason of special circumstances.

2.04 pm      4.      **Minutes** (Pages 5 - 10)

The Board is asked to confirm the minutes of the meeting of the Health and Wellbeing Board on 12 July 2018.

2.05 pm      5.      **Crawley Health and Wellbeing**

A presentation will be given, at the meeting, by Crawley Borough Council on the work this Council has been doing on Dementia with a quick overview of health issues that are relevant to Crawley residents.

2.15 pm 6. **Workforce Priority Review**

2.15 pm (a) **Making Every Contact Count** (Pages 11 - 22)

The attached report and presentation provides an overview of the West Sussex Public Health approach to Making Every Contact Count in the context of the West Sussex Workforce.

2.25 pm (b) **Adult Social Care Workforce** (Pages 23 - 32)

The Board will receive a presentation as attached on the West Sussex County Council Workforce Team that works alongside stakeholders and care providers to review and enhance marketing and communication activity for job vacancies, promoting jobs in care as jobs/careers of choice with the aim to close the recruitment gap.

2.35 pm (c) **Sustainability and Transformation NHS Workforce Development**

A presentation will be provided by Allison Cannon Chief Nurse and Director of Quality East Surrey and Sussex Clinical Commissioning Groups, Central Sussex Commissioning Alliance. The Board will be provided with information to understand the work that has taken place over the last 2.5 years and will be asked to explore how the Health and Wellbeing Board, as the system leaders for Health & Social care, can support future plans and initiatives in line with the identified vision.

2.45 pm (d) **Supporting Informal Carers** (Pages 33 - 42)

The Board will receive a presentation as attached on the challenges surrounding Family and Friend Carers. The key objectives and outcomes required from carer support will be outlined.

2.55 pm (e) **Children's Workforce**

A presentation will be provided by the West Sussex County Council Director of Children and Family Services.

3.05 pm 7. **Sussex and Surrey Sustainability Transformation Partnership (STP)** (Pages 43 - 48)

A Recent governance review has taken place to refine, clarify and improve governance arrangements. These are inclusive, initially focused on the NHS organisations within the partnership. Discussions are underway around the future of commissioning across the STP. This follows the creation of the Central Sussex Commissioning Alliance and a shared Accountable Officer across Clinical Commissioning Groups. The Board will receive a presentation on the partnership as attached.

- 3.15 pm 8. **West Sussex Better Care Fund Programme** (Pages 49 - 54)
- The Board will receive a report as attached from the West Sussex Better Care Fund Coordination Team. This report details progress towards each of the four national conditions of the Better Care Fund. The Board is asked to comment on the report.
- 3.25 pm 9. **Joint Health and Wellbeing Board Strategy Refresh**
- The West Sussex County Council Director of Public Health will provide a verbal update on the Joint Health and Wellbeing Board Strategy, outlining the emerging vision, principles of working, the leadership model whilst highlighting the work being undertaken on refreshing the strategy and how public engagement will be incorporated.
- 3.35 pm 10. **Public Forum**
- The Board invites questions and comments from the public observers present at the meeting. Those with more complex issues are asked to submit their question before the meeting (ideally several days) in order to allow a substantive answer to be given. Contact Erica Keegan on Tel: 033022 26050 (a local call) or via e-mail: [erica.keegan@westsussex.gov.uk](mailto:erica.keegan@westsussex.gov.uk)
- 3.45 pm 11. **Date of next Meeting**
- The next meeting of the Board will be held at 2.00pm on 24 January 2019 at a venue to be confirmed.

**To all members of the West Sussex Health and Wellbeing Board**